

<b>Title of Report:</b>	Severe weather scrutiny – proposed activity
<b>Report to be considered by:</b>	Overview and Scrutiny Management Commission
<b>Date of Meeting:</b>	1 July 2014

**Purpose of Report:** To advise the Commission of the intended conduct of the severe weather review.

**Recommended Action:** To note the contents of the report and agree or amend as necessary.

<b>Resource Management Select Committee Chairman</b>	
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# Executive Report

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## 1. Introduction

- 1.1 At its meeting of 25 February 2014 the Overview and Scrutiny Management Commission (OSMC) agreed to carry out a review into events surrounding the severe weather that had been experienced in the district, and country, during the winter of 2013/2014.
- 1.2 This report sets out how the review will be addressed, providing proposed Terms of Reference and a broad methodology for their delivery, and details specific activities that will be undertaken.

## 2. Terms of Reference

- 2.1 It is proposed that the Commission undertakes a review into the effects of and response to the severe weather that affected West Berkshire during the winter of 2013/2014 in order to ensure that the appropriate lessons are learnt and measures put in place to mitigate the effect of future severe weather events. In particular the review will seek to
  - (1) Understand what happened and why
  - (2) Determine whether the plans in place prior to the flooding were effective
  - (3) Identify the lessons that should be learnt
  - (4) Assess the future severe weather risks to the District and the extent to which they might be managed
  - (5) Report to the Executive and others with recommendations as appropriate.

## 3. Methodology

- 3.1 It is proposed that the review should be undertaken by the full Commission over the course of a series of public meetings.
- 3.2 The meetings will be structured as set out in the schedule at Appendix A.

## 4. Recommendation

- 4.1 It is recommended that the Commission notes the contents of the report and agrees or amends the proposals as necessary.

## Appendices

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Appendix A Severe weather review schedule

## Appendix A – Severe weather review schedule

<b>Date/time</b>	8 August 2014	1 September 2014 09:30 – 16:30	5 September 2014 09:30 – 16:30	11 September 2014 13:30 – 16:30	15 September 20/14 09:30 – 12:30
<b>Event/location</b>	Report issued to members	Session 1 (Council Chamber)	Session 2 (Council Chamber)	Session 3 (Council Chamber)	Session 4 (Council Chamber)
<b>Activity/focus</b>	Background brief	Council services	External agencies	Communities	Drawing conclusions
<b>Content</b>	<ul style="list-style-type: none"> <li>Weather overview</li> <li>Event timeline</li> <li>Effect of legislation/roles and responsibilities</li> <li>Governance and response framework</li> <li>Previous scrutiny activity and action taken following 2007 recommendations</li> <li>Climate change – impact and severity</li> </ul>	<p>About:</p> <ul style="list-style-type: none"> <li>Preparedness</li> <li>Response</li> <li>Recovery</li> <li>Learning</li> <li>Interagency working</li> <li>Mutual aid</li> <li>MACA</li> <li>Business continuity</li> </ul> <p>From:</p> <ul style="list-style-type: none"> <li>Civil Contingencies</li> <li>Highways</li> <li>ASC</li> <li>Education</li> <li>Customer Services</li> <li>Recovery working group</li> </ul>	<p>About:</p> <ul style="list-style-type: none"> <li>Preparedness</li> <li>Response</li> <li>Recovery</li> <li>Learning</li> <li>Interagency working</li> <li>Mutual aid</li> <li>Business continuity</li> </ul> <p>From:</p> <ul style="list-style-type: none"> <li>RBFRS</li> <li>SSE</li> <li>TVP</li> <li>Thames Water</li> <li>EA</li> <li>Sovereign</li> <li>Military Joint Regional Liaison Officer (JRLO)</li> </ul>	<p>Council view:</p> <ul style="list-style-type: none"> <li>Self help model</li> <li>Public understanding</li> </ul> <p>Case studies</p> <ul style="list-style-type: none"> <li>Great Shefford</li> <li>Pan Valley Flood Forum</li> </ul>	<ul style="list-style-type: none"> <li>Similarities to and differences from previous events</li> <li>Self help</li> <li>Communications</li> <li>Partnership working</li> <li>Preparedness for frequency/severity of weather events</li> </ul>